

Approved Minutes from the 7 June 2012 Meeting of the ALT Further Education Committee (FEC) – PUBLIC VERSION

1. Welcome

David Dyet welcomed members of the committee to the meeting.

2. Participation

David Dyet (DD), Ellen Lessner (EL), Peter Gwilliam (PG), Nick Jeans (NJ), Rob Englebright (RE), Claire Donlan (CD), Sarah Williams (SW), Karen Ver (KV), Joan Walker (JW), Maren Deepwell (MD), Caroline Greves (CG).

3. Apologies

James Clay, Timothy Osadiya

4. Review Agenda

No changes were made.

5. Minutes of the 26 January 2012 meeting

Approved as a true record.

6. Matters arising:

6.1 Update from Chief Executive

MD updated members on her involvement with FE matters since being appointed Chief Executive, which includes the ALT column in FE news and ALT's relations with stakeholders in FE. ALT is committed to the FE sector and MD will work closely with the FEC to ensure this continues.

6.2 FE Action Research Special Interest Group [6.1]

This was due to be considered by the Research Committee but the most recent meeting did not take place, therefore it will be taken forward at the next meeting in October.

6.3 Review of MSC/FEC terms of reference [7.2]

DD, EL and SW have reviewed the TOR, which have been sent to the Trustees for approval.

6.4 Webinar about pre-course/post-enrolment student engagement using social Media (7.3)

EL and CG will be taking this forward as part of a series of ALT webinars taking place in the autumn.

6.5 AoC/ALT event on large scale curriculum design [7.5]

CG updated members on the recent AoC/ALT event on 21 May. Around 70 delegates attended the event and feedback so far has been very positive. A follow up webinar will be scheduled to take place during June or July.

6.6 FE Attendance at ALT-C [6.6]

DD and CD have put forward some ideas for greater FE involvement which should be taken forward.

7. Confidential item omitted from this version

8. To and from other committees

There were no issues to report.

9. Committee membership

It was noted that DD will step down as Chair by the next meeting of the FEC in October, and that JC has been nominated by the committee as Chair for the next term. CD has reached the end of the first three year term but is standing down to avoid potential conflict with her role as Vice-Chair of ALT. Ann Hill also left the FEC during the past year. There are likely to be 2-4 spaces to fill, CG and DD to coordinate with a view to issuing a call for new members in time for the next FEC meeting in October.

10. International items (standing item)

There were no issues to report.

11. Confidential item omitted from this version

12. AOB

There was no other business.

13. Dates of next meetings

30 October 2012 (face to face meeting)