



## Convening Meeting (CIO) 2015

### Minutes from the meeting on 9 September 2015

**1. Attendance:**

Chair: Fiona Harvey

Alastair Clark, Shirley Evans, Sheila MacNeill, Matt Lingard, Sarah Sherman, Neil Morris, Martin Weller, Daniel Clark, Maren Deepwell.

**2. Apologies:**

Doug Gowan, Malcolm Ryan, James Clay.

**3. New Trustees**

Trustees noted the elections announced at the AGM on 9/9/2014 Martin Weller (Vice-Chair) and Neil Morris and Daniel Clark (Trustees) have been elected unopposed.

Two Trustees coming to the end of their 3 year term, Shirley Evans and James Clay, were confirmed as continuing.

**4. Confirmation of appointments**

Trustees confirmed the following appointments:

President – Doug Gowan

Chair – Fiona Harvey

Vice-Chair – Martin Weller

**5. Other Honorary officer appointments**

Trustees confirmed the following appointments:

Honorary Treasurer – Daniel Clark

Honorary Secretary – Shirley Evans

**6. Appointments to Chairs of Committees**

Trustees confirmed the following appointments:

a. Committee for Further Education and cross-sector engagement – the incumbent is James Clay and will continue as Chair.

b. Committee for Membership Development: the incumbent is Sarah Sherman and will continue as Chair.

c. Committee for Communication and Publications – the incumbent is Matt Lingard who is stepping down. Neil Morris to be confirmed as the new Chair.

**7. Co-options to the Central Executive Committee**

The number of Trustees is 12. Trustees considered and decided not to make any further co-options at this time.

**8. Note date and time of next full Central Executive Committee meeting**

Trustees noted that the next meeting will take place on Thursday 19/11/2015, normally 10.30am start time, venue in London to be notified in due course.

Maren Deepwell, 12 September 2015, Fiona Harvey, 17 September 2015.