



## Convening Meeting 2017

Minutes from the meeting on 6 September 2017.

**1. Attendance:**

Chair: Sheila MacNeill

Trustees: Peter Bryant, Lorna Campbell, Elizabeth Charles, James Clay, Shirley Evans, Neil Morris, Sarah Sherman, Martin Weller, Nicola Whitton and Maren Deepwell (chief executive)

**2. Apologies:** Bella Abrams, Daniel Clark

**3. New Trustees**

Trustees noted the elections announced at the AGM on 6/9/2017 Nicola Whitton (Vice-Chair) and Elizabeth Charles and Peter Bryant (Trustees) have been elected.

The following Trustee came to the end of their term this year: Fiona Harvey, Alastair Clark, Matt Lingard and Malcolm Ryan.

**4. Confirmation of appointments**

Trustees confirmed the following appointments:

President – Martin Weller

Chair – Sheila MacNeill

Vice-Chair – Nicola Whitton

**5. Other Honorary officer appointments**

Trustees confirmed the following appointments:

Honorary Treasurer – Daniel Clark

Honorary Secretary – Shirley Evans

**6. Appointments to Chairs of Committees**

Trustees confirmed the following appointments:

a. Committee for Further Education and cross-sector engagement – the incumbent is James Clay who steps down and Bella Abrams will become Chair.

b. Committee for Membership Development: the incumbent is Sarah Sherman and will continue as Chair.

c. Committee for Communication and Publications – the incumbent is Neil Morris and will continue as Chair.

**7. Co-options to the Central Executive Committee**

The number of Trustees is 12 and Trustees did not make any further co-options.

**8. Note date and time of next full Central Executive Committee meeting**

Trustees noted that the next meeting will take place on Thursday 16/11/2017 in London.

Written by: Maren Deepwell, 12 September 2017, reviewed by Sheila MacNeill, 21 September 2016.