ALT Central Executive
Convening and Special Meeting Minutes 2/9/2014

1. **Attendance**
   Chair: Doug Gowan
   Alastair Clark, Shirley Evans, Diana Laurillard, Claire Donlan, Sheila MacNeill, Fiona Harvey, Haydn Blackey, James Clay, Matt Lingard, Sarah Sherman, Maren Deepwell.

2. **Apologies**
   Malcolm Ryan

3. **New Trustees**
   Trustees noted the elections announced at the AGM on 2/9/2014 Fiona Harvey (Vice-Chair) and Malcolm Ryan and Sheila MacNeill (Trustees) have been elected unopposed. In addition Haydn Blackey and Claire Donlan were confirmed as a co-opted Trustees for the next year. Haydn was confirmed in order to enable him to continue as Honorary Treasurer.
   Two Trustees coming to the end of their first term, Alastair Clark and Matt Lingard, were confirmed as continuing for a second term of 3 years each.

4. **Confirmation of appointments**
   Trustees confirmed the following appointments:
   President – Diana Laurillard
   Chair – Doug Gowan
   Vice-Chair – Fiona Harvey

5. **Other Honorary officer appointments**
   Trustees confirmed the following appointments:
   Honorary Treasurer – Haydn Blackey
   Honorary Secretary – Shirley Evans

6. **Appointments to Chairs of Committees**
   Trustees confirmed the following appointments:
   a. Committee for Further Education and cross-sector engagement – the incumbent is James Clay and will continue as Chair.
   b. Committee for Membership Development: the incumbent is Shirley Evans who is stepping down at the end of her term as Chair. Sarah Sherman to be confirmed as the new Chair.
   c. Committee for Communication and Publications – the incumbent is Matt Lingard and will continue as Chair.

7. **Co-options to the Central Executive Committee**
   The number of Trustees is 12. Trustees considered and decided not to make any further co-options at this time.

8. **Note date and time of next full Central Executive Committee meeting**
   Trustees noted that the meeting will be on Thursday 20/11/2014, normally 10.30am start time, venue in London to be notified in due course.

Maren Deepwell 5/9/2014, Doug Gowan 11/9/2014