



Communications and Publications Committee

Minutes

Minutes from the meeting on 25 January, 2018.

1 Welcome and apologies

Chair: Elizabeth Charles

Present: James Little, Anne Hole, Jame Little, Richard Price, Clare Thomson, Amanda Jefferies

Apologies: Lesley Diack, Sandra Huskinson, Santanu Vasant, Katharine Jewitt, Colin Loughlin, Dario van Gammeren.

2 AOB

The Committee welcomed Elizabeth Charles as Chair. Neil Morris has stepped aside to focus on chairing the newly established Strategic Working Group for the Journal and the Editorial Board.

Under AOB, MD will provide a verbal update on ALT's office transition.

3 Approve the Minutes of the 9 May 2017

The Minutes were approved. The Committee looked at the work that has happened since the last meeting including establishing the new journal working group, the #altc blog showcase and planning for further badge development.

4 Items to be reported to/from Operational Committees /Trustees

EC led reporting in this section, discussing major developments including Pathways to CMALT, work on a guide for Learning Technologists to engage with startups and we also noted that the turnover of the Editorial Board. Some Committee Members are involved in the new CMALT pilots.

5 Journal update

AJ shared a verbal update on progress with the journal. We discussed that submissions have increased and readership also had. AJ reflected on the difficult year we have had and noted that it is good to see progress overall.

The Committee noted that the process of refreshing the Editorial Board was completed alongside a refresh of the reviewer pool.

ALT's Open Access, peer-reviewed journal, Research in Learning Technology (RLT) has been awarded the DOAJ Seal. The DOAJ Seal is a mark of certification for open access journals, awarded

by DOAJ to journals that achieve a high level of openness and adhere to Best Practice and high publishing standards.

6 #ALTC Blog

AH shared an update on progress with the #altc blog.

New Editors are settling in well with 2 new Editors already have published articles and the other two have work in the pipeline. The team has moved to a Trello board to manage submissions and collaborate on the editorial work.

There are many new submissions coming through including event reports. The Committee also looked back at the successful #altc blog showcase that took place during the winter conference in December and thanked everyone involved.

7 Events/Annual Conference

The Committee welcomed the report from Jane Marsh and excellent progress with events overall. The report covered the period between October 2017 and January 2018, which included the 2017 Winter Conference and looked ahead to September 2018, taking in OER18 and the 2018 Annual Conference.

The Committee in particular noted the work of Santanu Vasant in setting up a new collaborative webinar series:

TLC Webinars (<https://www.alt.ac.uk/events/teaching-and-learning-conversations-webinar-series>) ALT are assisting TLC in promoting their webinars 'Teaching and Learning Conversations (TLC)'. We will be setting up a page on the ALT website with information on the programme and links to the Wordpress site and webinar recordings, as well as promoting the series across the ALT community. Some of the TLCs are rewatched hundreds and even thousands of times and have been embedded in courses. We ask for your assistance in sharing information about this webinar series as it becomes available.

8 AOB

MD shared a verbal update on ALT's remaining office in Oxford closing at the end of this month and the subsequent transition to a fully virtual, distributed operational model. Member services should remain unaffected, but a public announcement is coming up via ALT's channels in the next few days.

9 Dates of next meeting

10am 31 May 2018, online
MD to recirculate date to confirm.

11 Reporting to/from the Central Executive

Minutes written by: MD, 25 January 2018
Reviewed by: EC, 25 January 2018