



Annual General Meeting 2021 - Agenda

The 2021 Annual General Meeting of the Association for Learning Technology (CIO no. 1160039), takes place on Tuesday, 15th June 2021 - 10.00am (BST) virtually at ALT's registered office, 3 Bignell Park Barns, Chesterton, Oxfordshire, OX26 1TD, UK.

All documents for the AGM can be accessed via the [ALT website](#).

Time (BST)	Item	Agenda item	Actions
10.00	1	Welcome from the Chair of ALT Professor Helen O'Sullivan will welcome Members and guests.	We will record attendance and apologies, and proxy votes received.
10.05	2	Approval of the Minutes of last Annual General Meeting held at ALT's offices virtually on 24th June 2020 as an accurate record of the meeting.	The Chair will ask for a Proposer and Seconder to approve the minutes.

10.10	3	Matters arising from the Minutes of the last general meeting There are no matters arising.	Chair to note.
10.15	4	Annual Report and Accounts for 2020-21 Daniel Clark, Honorary Treasurer of ALT, will report to the meeting and take questions. The Annual Report and Accounts are available from the AGM page and were circulated to Members via email. Members then vote on the following resolution: Resolution 1: <i>IT IS HEREBY RESOLVED THAT the 2020-2021 Annual Report and Accounts be approved.</i>	The Honorary Treasurer will ask for a Proposer and Secunder for the resolution to approve the accounts.
10.35	5	Appointment of an Auditor for the 2021-2022 Accounts Members will be asked to vote to re-appoint David Cadwallader & Co Ltd, Accountants, of Chesterton, as Auditors. Members then vote on the following resolution: Resolution 2 : <i>IT IS HEREBY RESOLVED THAT David Cadwallader & Co Ltd, Accountants, of Chesterton, be re-appointed as Auditors for the 2021-2022 Accounts</i>	The Chair will ask for a Proposer and Secunder to appoint the auditor.
10.40	6	Trustee election and appointments The Chair will announce the results of this year's Trustee recruitment process to appoint one new Trustee to the Board of Trustees to serve as Honorary Treasurer. There were no vacancies for elected Trustees this year.	-
10.50	7	Members Assembly appointments and thanks Trustees will announce appointments of Members to roles within ALT and also thank Members coming to the end of their term.	-
11.10	8	Ethical Framework for Learning Technology Trustees leading the working group to develop ALT's Ethical Framework for Learning Technology will update Members on progress and initial results of the wide consultation phase which ended on 9 June. https://go.alt.ac.uk/EdTechEthics	-
11.30	9	ALT Impact Report 2021 - Launch ALT's Chief Executive will launch this year's Impact Report celebrating key achievements of the Association over the past year. https://www.alt.ac.uk/impact-report	-
12.00		Close of meeting	