CIO Annual General Meeting
Wednesday, 9 September 2015
Held at the Main Theatre, Manchester University, University Place, Oxford Road

Presiding – Fiona Harvey (Chair)

1 Recorded attendance and apologies

**Individual members**

**Representing organisational members (some organisational members are also individual members in their own right)**
Haydn Blackey (University of South Wales), Hugh Davis (University of Southampton), Kerr Gardiner (University of Glasgow), Richard Goodman, Nigel Jones (Cardiff Metropolitan University), Matt Lingard (University of West London), Stephen Locke-Wheaton (University of Warwick), (Loughborough University), Richard Maccabee (ULCC), Sheila MacNeill (Glasgow Caledonian University), Liz Masterman (University of Oxford), Neil Morris (University of Leeds), Steven Verjans (Open Universiteit), Mira Vogel (UCL).

**Staff**
Anna Davidge, Maren Deepwell, Jane Frankel, Martin Hawksey, Thomas Palmer, John Slater.

2 Apologies
The Chair noted apologies from Doug Gowan and Seb Schmoller.

3 Appointment of Tellers
Terese Bird and James Clay were appointed.

4 Transfer agreement between charity and CIO
Fiona Harvey reported that in accordance with the transfer agreement between the charity and the charitable incorporated organisation (CIO) all assets and liabilities have been received by the CIO (as set out in the transfer agreement circulated) and further noted that this meeting is convened in accordance with the CIO’s constitution.
5. Matters arising from the 2015 ALT AGM
Fiona Harvey noted that the first Annual Report and Accounts of ALT (CIO) will be reported at the AGM on 7 September 2016, covering the financial period 9 September 2015 - 31 January 2016. The first trustees of the new ALT CIO are those in place on the date of the transfer of assets.

6. Close of meeting
Fiona Harvey then thanked all members for their participation and closed the meeting.

Written by Maren Deepwell, 15/9/15, and reviewed by Fiona Harvey, 16 September 2015.