

## ALT Communication & Publications Committee

### Minutes from the meeting held on 7 May 2014

#### 1: Welcome, attendance and apologies

The Chair welcomed all members to the meeting of the Committee and formally welcomed Rachel Harris and Thomas Cochrane to the committee.

#### In attendance:

Chair - Matt Lingard (ML)

Sarah Cornelius (SC), Kathy-Ann Daniel-Gittens (KD), Ulrich Tiedau (UT), Anna Davidge (AD), Martin Hawksey (MH), Steven Verjans (SV), Thomas Cochrane (TC), Elaine Garcia (EG).

**Apologies from:** Liz Bennett, Rachel Harris, Frank Steiner, Joe Wilson, Harry Greiner.

#### 2: Any other business

No other business was raised.

#### 3: Approve minutes of the Committee Meeting held on 21 January 2014

The minutes were reviewed by the Committee and approved as accurate.

#### 4: Membership of the committee

Liz Bennett, Frank Steiner and Joe Wilson will come to the end of a three year term in September with the option to renew for another three years.

ACTION: ML to confirm membership of committee by end of June

#### 5: How research fits into the CPX

The Committee heard from TC and discussed how research can fit into the remit of the CPX.

The Committee discussed the possibility of publishing Research Paper reviews in the Newsletter to generate more discussion about research in the community.

ACTION: ML to seek a volunteer to write a sample Research Paper review for ALT Online Newsletter.

#### 6: Reporting to and from the Central Executive

The Committee noted the Chair-approved minutes from the most recent meeting of the Central Executive.

#### 7: Online operations report overview

7.1 The Committee noted report 01, Online Operations.

7.2 Reviewing our use of stats and analytics

## **CPX-01(minutes - APPROVED)**

EG & HG have commenced a review of our use of stats and analytics. A detailed report will be presented at the next meeting.

## **8: Research in Learning Technology**

The Committee heard a verbal report from Steven Verjans.

### *8.1 Alt2014 Research Proceedings*

24 submissions were received (x3 the amount received in 2013), review process has commenced.

### *8.2 Issue 22.1*

All articles for the first Issue of 2014 are published online. The editorial will be published shortly.

### *8.3 Meeting of Editorial Board*

The Editorial Board met in February to discuss Terms of Reference and refreshing the board.

### *8.4 2013 Publishers Report*

The committee noted the annual report from CoAction Publishing.

## **9: ALT Online Newsletter**

The Committee heard a verbal report from Sarah Cornelius.

The Committee noted that readership figures have increased since the beginning of the year, this is reflective of an increase in posting frequency.

## **10: Website, Social Media & other publications channels**

### *10.1 Communications update*

The committee heard a verbal report from AD.

## **11: Any other business**

### *11.1 ALT's use of Audio & Video*

KD & EG gave a brief progress update.

ACTION: KD & EG to give a more detailed report at the next meeting.

## **12: Date of next meeting**

The next meeting of the Committee will be held on Wednesday 22 October 2014, Birmingham UK.