

ALT Committee for Further Education and cross-sector engagement

Minutes from the meeting held on 22 May 2014

1: Welcome, attendance and apologies

The Chair welcomed all members to the meeting of the Committee.

In attendance: James Clay (JC - Chair), Nick Jeans (NJ), Gillian Dyer (GD), Sean McCready (SM), Maren Deepwell (MD), Caroline Greves (CG)

Apologies from: Nigel Ecclesfield, Paul Hollins, Timothy Osadiya, Paul Rolfe, Joan Walker, Sarah Williams

2: Any other business to be added to the agenda

No other business was raised.

3: Approve minutes from meeting on 23 January 2014

The minutes were reviewed by the Committee and approved as accurate.

4: Matters arising not dealt with in the Minutes

Matters arising not dealt with in the Minutes:

4.1 Committee name change and Terms of Reference

The Committee noted that the Central Executive Committee had approved the name change to the 'Committee for Further Education and cross-sector engagement' and also the new Terms of Reference at their last meeting.

4.2 ALT participation in AoC Learning Technology event in March

MD gave an update on ALT's participation in this event which was well received and provided a useful opportunity to raise awareness of ALT's work in the FE sector.

4.3 Cross-sector participation in ocTEL

JC noted that this year's ocTEL course has seen a much higher percentage of participants from outside the Higher Education sector including 220+ from FE and 150+ participants from sectors other than HE/FE. The Committee was pleased to see this indication that ALT's work is reaching across sectors.

4.4 FELTAG and ETAG

ALT's involvement in the recently published FELTAG report was noted: the Committee discussed the report and were pleased to note that it concludes that Learning Technology is key to the success of the sector going forward. ALT is now a member of the Education Technology Action Group, convened by Michael Gove, David Willetts and Matthew Hancock. MD noted that ALT is looking for volunteers to get involved in the work of the group particularly by contributing ideas and examples of current practice.

4.5 altc2014 FE day

CG updated the Committee on preparations for the Further Education, Adult Learning and Skills Day at altc2014 which will take place on Tuesday 2 September, the second day of the conference. City & Guilds are sponsoring the day and hopefully this will help to increase participation from the sector. There will also be an ETAG session that day and various other sessions/activities related to the theme.

4.6 Arrangements for October meeting

CG requested that Committee members approach learners from their institutions to get them to attend the face-to-face Committee meeting in October, as part of ALT's drive to make the learner voice more central to its work.

ACTION ALL – contact learners at your institution once date for meeting is confirmed (see 11 below).

Minutes-01

5: Operations Report

The Committee reviewed the Operations Report.

6: Reporting to and from the Central Executive/Trustees

The Chair-approved minutes from the most recent Central Executive meeting were considered and in particular that the changes to membership fees had been approved, and that preparations for the annual conference are progressing well.

7: To and from other committees

JC suggested that members of the Committee should support the Membership Development Committee in helping to recruit new members from the Further Education sector.

ACTION CG to communicate this to Chair of Membership Development Committee and help facilitate this.

8: International issues (standing item)

There were no items to report.

9: Problems and issues

The Committee discussed current issues in their area of work.

10: Any other business identified at the start of the meeting

There was no other business to report.

11: Dates of next meetings

15 October 2014 **TBC**

JC noted that this clashes with a Jisc Experts meeting that several Committee members may need to attend.

ACTION CG to confirm with MD whether the Committee meeting could be rescheduled to 22 October 2014.