



## Committee for Further Education and cross-sector engagement

### Minutes

Minutes from the meeting on Wednesday, 22 October 2014.

#### 1 Welcome and apologies

Chair: James Clay

Present: James Clay, Sarah Williams, Malcolm Ryan, Maren Deepwell, Anna Davidge

The committee noted a warm welcome to new members Johnathan Eaton and Judy Bloxham

Apologies had been received from: Gillian Dyer and Nick Jeans, as well as several members of the Committee including Nigel Ecclesfield who were delayed due to train problems.

#### 2 Any other business

None identified.

#### 3 Minutes from the last meeting

The committee reviewed the minutes from the last meeting and approved them as accurate. It was noted that the action for item 4.6 was delayed until next year. It was further discussed that at future meetings a record of the individual issues submitted by members would be included in the minutes.

#### 4 Annual conference and events report

The Committee discussed the Conference and Events Report and noted the increased participation from FE and skills and other, non-HE, sectors. JC noted that there is a significant impact from ocTEL in encouraging engagement in the ALT conference. JC also noted that the media impact in FE Week and FE News has been very helpful to encourage wider engagement. The committee in general had very productive feedback on conference evaluation and also noted upcoming events.

## 5 Website and communication report

The committee discussed and reviewed the report. There was strong positive feedback for having the report and associated data and analysis. Thanks noted to all staff involved. One action the committee discussed is to run a webinar in conjunction with the Annual Conference Call for Papers to help promote submissions from outside HE by discussing “How do you know what you’re doing is interesting/worth sharing?”.

Action: JC and MD to take forward further engaging practitioner researcher via a webinar or newsletter in early 2015 in time for the call for papers.

## 6 Policy developments: FELTAG and ETAG

MD provided a brief overall update on ALT’s work on FELTAG and ETAG. MD outlined ALT’s involvement in the work of ETAG between now and January including contributing to all three ETAG clusters. The Committee discussed FELTAG and work ongoing across the sector.

Action: The Committee is keen to support ALT to do more to lead the agenda on FELTAG

Action: The Committee is interested in contributing to a session at the winter conference

Action: The Committee decided to hold an interim meeting of the Committee members interested in FELTAG, ETAG to discuss further action.

## 7 Reporting from Trustees

The Committee noted the minutes from the last Trustee meeting and all relevant points were picked up elsewhere on the agenda.

## 8 Reporting to and from Committees

This item was covered throughout the day, as this meeting took place parallel to all other committee meetings.

## 9 International issues

None at this meeting beyond what is noted above.

## 10 Members’ updates

This item was not discussed in detail during this meeting.

Action: For Committee Members to submit updates ahead of the next meeting and for these to be included in the minutes from now on.

## 11 AOB

None identified at the start of the meeting.

## 12 Dates of next meetings

Dates of the next meeting in early 2015 will be circulated to all members via the mailing list.

Minutes MD/AD 7/11/14, reviewed by JC