

ALT Further Education Committee (FEC)

Approved minutes from the meeting held at Aston Business School Conference Centre on 30 October 2012

1. Welcome

James Clay welcomed members of the committee to the meeting.

2. Participation

James Clay (JC - Chair), Ellen Lessner (EL), Nick Jeans (NJ), Sarah Williams (SW), Karen Ver (KV), Joan Walker (JW), Caroline Greves (CG).

3. Apologies

Rob Englebright, Paul Hollins, Sean McCready, Paul Rolfe, Timothy Osadiya.

4. Welcome new members and new Chair

JC welcomed the new Committee members Paul Hollins, Sean McCready and Paul Rolfe.

5. Review Agenda

No changes were made.

6. Minutes of the 7 June 2012 meeting

Approved as a true record.

7. Matters arising:

7.1 Feedback from ALT-C 2012

CG updated members on feedback following ALT-C 2012. This has generally been very positive with no major issues identified. ALT will be taking forward several suggestions for improvements for 2013, as well as looking at ways to reduce the costs of running the conference.

7.2 Education Innovation Conference

ALT has been contacted by the organisers of a new conference (the Education Innovation Conference) who are looking for FE speakers. JC would consider speaking if more detail about the audience can be obtained.

ACTION: CG to contact conference organisers for more information.

7.3 Progress update

ALT's Chief Executive supplied a written update for the Committee. ALT is currently undergoing a period of consolidation which will continue into the New Year.

7.4 Strategic role of FE Committee

JC led a discussion on the strategic role of the FE Committee and the Committee reviewed its Terms of Reference (referred to the Trustees for approval). Several suggestions were made for ways in which Committee members could assist ALT. It was also noted that CMALT could be made more visible on the ALT website and through a clear marketing plan.

ACTION: CG to discuss with ALT.

7.5 Call for proposals for webinar programme

ALT is planning a programme of webinars for 2013, suggestions for topics should be sent to CG.

7.6 Input for ALT survey

In a joint meeting with members of the Membership Services Committee the scope of the forthcoming ALT survey was discussed. It was suggested that a working group consisting of one member from each of ALT's Operational Committee be formed.

ACTION: JC to confirm member of FE Committee to join working group.

7.7 Ideas for altc2013 FE day/strand

JC suggested that ALT invite key principals from FE.

ACTION: CG to take forward and also look at figures for FE attendance at ALT-C 2012.

8. Operations Report

There was no Operations Report available for this meeting.

9. To and from other committees

There were no issues to report.

10. International items (standing item)

There were no issues to report.

11. Confidential item omitted from this report

12. AOB

There was no other business.

13. Dates of next meetings

TBC