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15th Annual General Meeting

Wednesday 10 September 2008

15:00-15:30

Conference Auditorium

University of Leeds, Willow Terrace Road, Leeds, LS2 9JT

Location map at

<http://webprod2.leeds.ac.uk/campusmap/assets/concerts.jpg>

ASSOCIATION
FOR LEARNING
TECHNOLOGY



AGENDA

Please sign in on arrival at one of the several "sign-in" tables

1. Welcome from Linda Creanor, President

2. Apologies for absence. To include Kevin Donovan, Shirley Evans, Dawn Leeder, Mike Sharples.

3. Appointment of two Tellers

4. Approval of the Minutes of last general meeting held in Nottingham on 5 September 2007 (on pages 2 and 3 of this document)

5. Approval of the Annual Report and Accounts for 2007-2008 (copies provided on arrival, with soft copy to be distributed by email w.b. 1/9/2008) **NOTE CHANGED ORDER OF BUSINESS**

6. Matters arising from the Minutes of the last general meeting

7. Elections to Trustee vacancies. To announce the results of the postal/online ballot process run on ALT's behalf by the Electoral Reform Society.

- a) **Vice-Chair of the Association (ex-officio member of the Central Executive Committee)**
- b) **Election to two vacancies on the Central Executive Committee**

8. Memoranda of Understanding

9. Appointment of Auditor for the 2008-2009 Accounts

10. Handover to new President and close

Association for Learning Technology

Minutes of the 14th Annual General Meeting, Nottingham, 5th September 2007

1. Attendance

Individual members

Linda Creanor (Chair), Jane Seale (President), Gayle Calverley (Honorary Secretary), John Slater (Honorary Treasurer – who took part in the meeting using Elluminate), Cathy Ellis (Vice-chair), George Roberts, Stephen Brown, David Hume, Dick Moore, John Phelps, Jak Radice, Steve Ryan, Gilly Salmon, Paul Bacsich, Stephen Brown, David Bryson, Carol Higgison, Mike Keppell, Dawn Leeder, Robin Mason, Rene Meijer, Anne Mumford, Frank Rennie, Michael Sharples, Mark Toole, Niall Watts, Elizabeth Bennett, Andy Black, John Cook, Tom Franklin, Robert D. Harding, Bob Harrison, Terence J. Mayes, Malcolm Ryan, Jan Shaylor, Ian Smith, Kathryn Trinder, Steve Wheeler and Helen Whitehead.

Representing organisational members (some organisational representatives are also individual members in their own right)

Linda Creanor, Glasgow Caledonia University; John Phelps, Goldsmiths College University of London; Steve Ryan, London School of Economics and Political Science; David Beards, Scottish Funding Councils; Bob Banks, Tribal Education; Dick Moore, Ufi; Julie Voce, University College London; Carol Higgison, University of Bradford; Julie Baldry Currens, University of East London; Noel Millar, University of Edinburgh; Hayden Blackey, University of Glamorgan; Amanda Jefferies, University of Hertfordshire; Gilly Salmon, University of Leicester; Sue Burkill, University of Plymouth and Vicky Simpson, University of Surrey.

Staff

Marion Samler (Operations Manager), Rhonda Riachi (Director), Seb Schmoller (Chief Executive), Sue Garrett (Administration Officer)

2. Apologies

Individual members

Keith Duckitt, Caroline Ingram, John Gray

Representing organisational members

Iain Howie - Stow College, Tony Burgess - Learning and Skills Council.

3. 2006 AGM

The minutes of the 2006 AGM were approved, proposed by Steve Wheeler and seconded by Tom Franklin. There were no matters arising.

4. 2006-2007 Annual Report

Jane Seale gave a brief overview of the 2006-2007 Annual Report, which had been provided to conference participants on their arrival. The report was approved, proposed by Robert Harding and seconded by Haydn Blackey.

5. Award of Honorary Life Membership to Terry Mayes

Jane Seale presented Terry Mayes with ALT Honorary Life Membership, summarising Terry's contribution to the learning technology field over several decades. Terry's brief acceptance speech was met with acclaim.

6. Appointment of Tellers and Scrutineers

George Roberts and Tom Franklin were appointed Tellers. Ann Mumford and David Beards were appointed Scrutineers.

7. Amendments to the ALT Constitution

The meeting considered a series of amendments to the ALT Constitution, which had been circulated prior to the meeting, in accordance with ALT's rules. The amendments were moved and seconded en bloc on behalf of ALT's Trustees by Linda Creanor and Cathy Ellis. One question of clarification was asked from the floor. The amendments were put to a card vote, with the inclusion of 3 proxy votes, and agreed 46 votes FOR, 0 votes AGAINST, and with 0 ABSTENTIONS.

8. Trustee Vacancies

Vice-chair

Steve Ryan was elected unopposed to serve as Vice-Chair of the Association for 2007-2008, and as a Trustee for the next 3 years, nominated by Susi Peacock and seconded by George Roberts.

Additional Trustee Vacancies (2)

Two nominations had been received by the closing date, obviating the need for a ballot. Thus John Phelps was re-elected to serve a second 3 year term, nominated by Brian Dawson and seconded by Barbara Ward; and Dick Moore was elected to serve a first 3 year term, nominated by David Jennings seconded by Paul Bacsich.

9. Approval of the Audited Accounts for 2006-2007

John Slater (Honorary Treasurer) presented the accounts, which had been successfully audited by Shaw Gibbs, Accountants. The Accounts were approved, proposed by Cathy Ellis and seconded by Dawn Leeder.

10. Appointment of Auditors

We appointed Shaw Gibbs, Accountants, of Oxford, as Auditors for the 2007-2008 Accounts, proposed by Graham McElearney and seconded by John Phelps

11. Handover to new President

Jane Seale stood down as President, handing over to Linda Creanor, retiring Chair. We noted our thanks to Jane, with acclaim, and presented Jane with the last of ALT's stock of special paperweights (designed by founder member Ray McAleese, and made by Peter Holmes of Selkirk Glass) for her work for ALT as a Trustee, and as a past editor of the ALT Newsletter and the ALT Journal, and as Vice-chair, Chair, and President over the previous 3 years.

Written by Seb Schmoller, 5/9/2007, and 24/10/2007. Reviewed by Linda Creanor, President, 24/10/2007.